

EMMANUEL EPISCOPAL CHURCH, MILES CITY  
2016 ANNUAL MEETING  
JANUARY 31, 2016

- I. Opening Prayer
- II. Senior Warden's Report
  - Sharon Hatley, Senior Warden and Treasurer presented a joint report for both positions.
- III. Treasurer's Report
  - Sharon Hatley presented financial report and budget for 2016. The details of both the report and the budget are included with these notes.
  - Key point is that existing members need to give more and more members are needed, savings can only last two more years at current rate.
- IV. Junior Warden's Report
  - Gloria Archdale reported on numerous elements related to buildings and grounds.
  - Many thanks to those who take care of the grass cutting and snow removal.
- V. Lay Minister's Report
  - Report attached to this summary
- VI. Elections
  - a. Vestry – same members as existing, but encourage new members
  - b. Wardens (?)
  - c. Delegates to Diocesan Convention – Sharon and TBD
- VII. New Business
  - New metal sign will be ordered for the existing sign frame, hope to increase visibility
  - Lay Minister reports that there will be a discussion about pledge cards at upcoming service and they are available in the church.
- VIII. Closing Prayer and Dismissal

EMMANUEL EPISCOPAL CHURCH  
PARISH BUDGET 2016

**EXPENSES**

**Administrative**

Maintenance <sup>1</sup>	\$2,000
MDU (Utilities)	\$2,000
Phone	\$25
Insurance	\$2,750
Taxes	\$700
Storage Unit	\$300
PO Box	\$85
Flowers	\$125
LLC Renewal	\$15
Miscellaneous <sup>2</sup>	\$500
Total	\$8,500

**Ministry**

Ministry Support	\$7,200
Business (Convention, Fellowship)	\$835
Total	\$8,035

**Outreach**

Bishop's Fund	\$250
Diocesan Assessment	\$1,300
Donations	\$600
Advertising	\$100
Total	\$2,250

**Grand Total** \$18,785

**INCOME**

Offerings	\$12,000
Transfers from Savings	\$6,785
Total	\$18,785

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<sup>1</sup> Maintenance includes supplies, cleaning, grass & sprinklers, snow removal, bug spraying twice

<sup>2</sup> Miscellaneous includes alar supplies and small repairs

EMMANUEL EPISCOPAL CHURCH  
PARISH EXPENSES ACTUAL 2015 VS BUDGET 2016

<b>Administrative</b>	<b>2015 Actual</b>	<b>2016 Budget</b>
Maintenance <sup>3</sup>	\$1,520	\$2,000
MDU (Utilities)	\$1,181.23	\$2,000
Phone	\$242.04	\$25
Insurance	\$2,577	\$2,750
Taxes	\$655.91	\$700
Storage Unit	\$300	\$300
PO Box	\$84	\$85
Flowers	\$98	\$125
LLC Renewal	\$15	\$15
Miscellaneous <sup>4</sup>	\$861.62	\$500
<b>Total</b>	<b>\$7,534.80</b>	<b>\$8,500</b>
<b>Ministry</b>		
Ministry Support	\$5,400	\$7,200
Business (Convention, Fellowship)	\$726.29	\$835
<b>Total</b>	<b>\$6,126.29</b>	<b>\$8,035</b>
<b>Outreach</b>		
Bishop's Fund	\$210	\$250
Diocesan Assessment	\$1229.74	\$1,300
Donations	\$750	\$600
Advertising	\$51.14	\$100
<b>Total</b>	<b>\$2,240.88</b>	<b>\$2,250</b>
<b>Grand Total</b>	<b>\$15,901.97</b>	<b>\$18,785</b>
<b>Income</b>		
Offerings	\$7,891.56	\$12,000
Transfers from Savings	\$7,500	\$6,785
<b>Total</b>	<b>\$15,391.56</b>	<b>\$18,785</b>

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<sup>3</sup> Maintenance includes supplies, cleaning, grass & sprinklers, snow removal, bug spraying twice

<sup>4</sup> Miscellaneous in 2015 includes a/c units, bank error, banners, extension cords)

EMMANUEL EPISCOPAL CHURCH  
BANK ACCOUNTS

Savings Balance 12/31/15	\$14,401.79
Discretionary Fund Balance 12/31/15	\$122.12
Checking Balance 12/31/15	\$1,219.44

Savings Account Transfers in 2015

1/30/15	\$500
4/10/15	\$500
5/29/15	\$2500
7/21/15	\$500
8/3/15	\$500
8/26/15	\$500
9/11/15	\$500
10/19/15	\$500
10/26/15	\$500
11/6/15	\$1000
Total Transferred	\$7,500

## EMMANUEL EPISCOPAL CHURCH LAY MINISTER'S ANNUAL REPORT FOR 2015

2015 has been exciting year for both of the churches of the Lower Yellowstone Cluster of the Episcopal Diocese of Montana. It was my honor and privilege to join these congregations as your lay minister on Palm Sunday, March 29, 2015. Many thanks to Gloria Archdale at Emmanuel and Sue Adams at Ascension for their leadership and organization of worship since the departure of the Rev. Doug Lasiter in 2014.

Church of the Ascension's worship time moved up from 9:30 to 9:00 AM to better serve the congregation and to work with Ascension. Starting on Easter Sunday, with the special permission of Bishop Brookhart, I have been able to distribute previously consecrated bread and wine so that we could participate in the Eucharistic feast weekly.

During 2015, Emmanuel shared Eucharist during thirty-nine Saturday/Sunday services. Our average attendance on Sundays was seven. On Easter Sunday we had fourteen present and on Christmas Eve we had twenty-five. Over the year, I officiated at two funerals.

Special thanks to all those who allow our worship to go so well. First, as always, thanks must be given to the dedicated work of the Altar Guild who do so much. Also, thanks to our dedicated reader Gloria.

2014 Membership	18
2015 Membership	18
Increases in Membership	0
Decreases in Membership	0
Communicants in Good Standing who received communion at least three times in 2015	
Adults (16 and older)	14
Youth (under 16)	0
Others active	2